
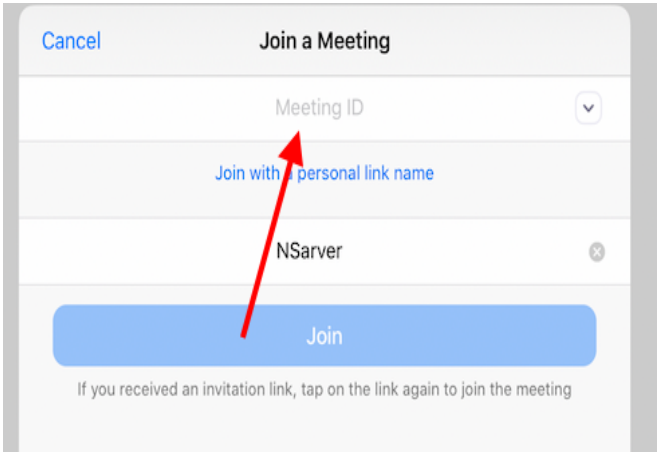


Zoom Directions for Students

There are two ways to access meetings.

<p>Option 1:</p> <p>Clicking on the link that your teacher sends you.</p> <p><i>If you are asked to "Open this page using Zoom?" Choose Open</i></p>	<p>Example:</p> <p>Join Zoom Meeting</p> <p>https://zoom.us/j/634424612</p>
<p>Option 2:</p> <p>Open the app and choose Join a Meeting.</p> <p>Enter the 9 digit Meeting ID number. (These numbers can also be found at the end of the meeting link you might have been sent.)</p> <p><i>If you are asked to "Open this page using Zoom?" Choose Open</i></p> <p>*GPS has installed the Zoom app on student devices to be used during this time to connect <u>with teachers</u>. Teachers will let families know if/when they plan on scheduling face to face meetings with their classes. Meetings with teachers will be recorded.</p>	 

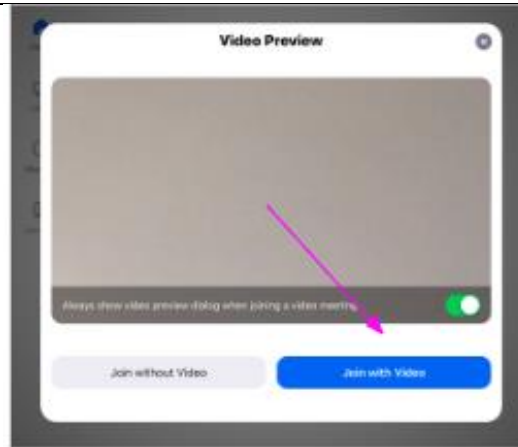
Using Zoom and its features

Choose 'Join with Video'

**If you are asked to grant access to Microphone and Camera choose Allow/Yes.*

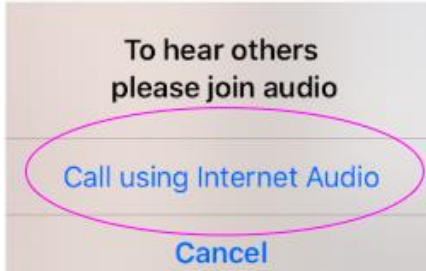
Troubleshooting:

If your child accidentally denies access to camera or microphone in any app, go to Settings app. Scroll down, find app, tap it. From here you should be able to grant access to different features.

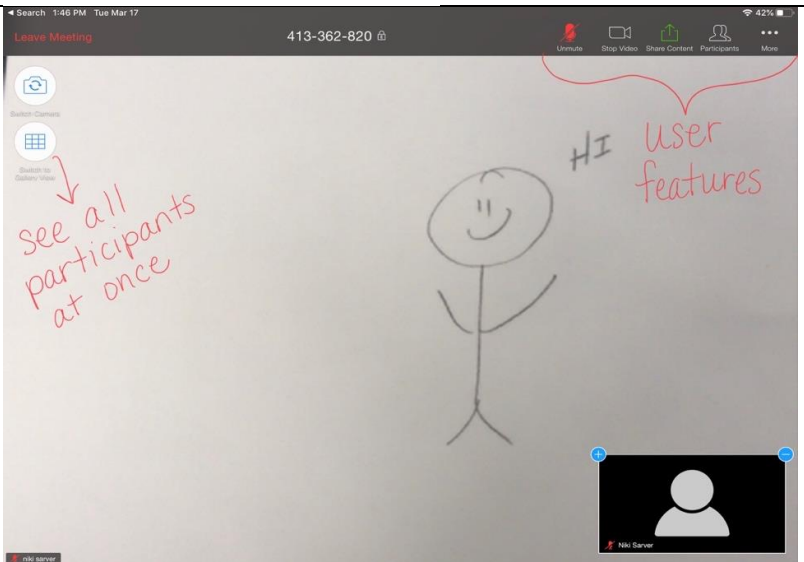


Tap "Call Using Internet Access"

*Students should be MUTED when on a meeting with a group of people. The teacher will unmute them if they have something to add. Keeps the sound under control!



You are now in the meeting. The teacher will have control over many features, but students can still access features on their end.



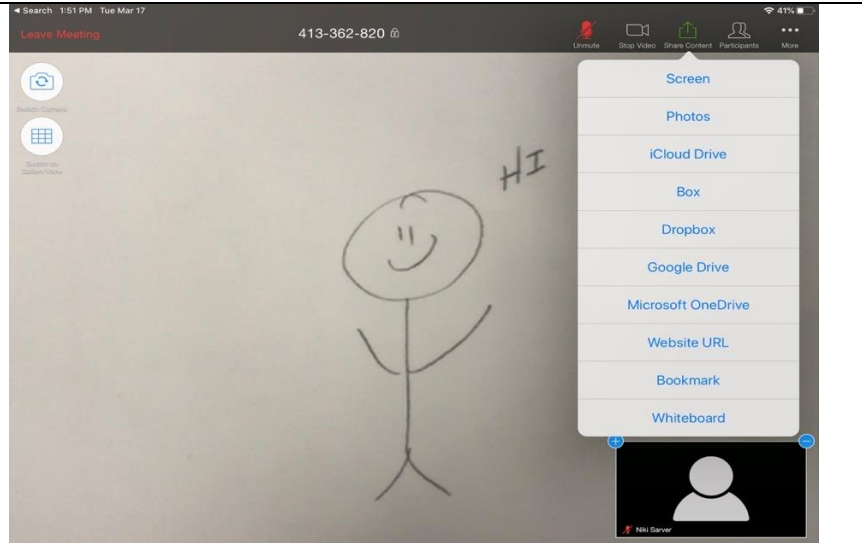
If teacher grants sharing access, students will be able to share their screen.

Options that students would probably use most:

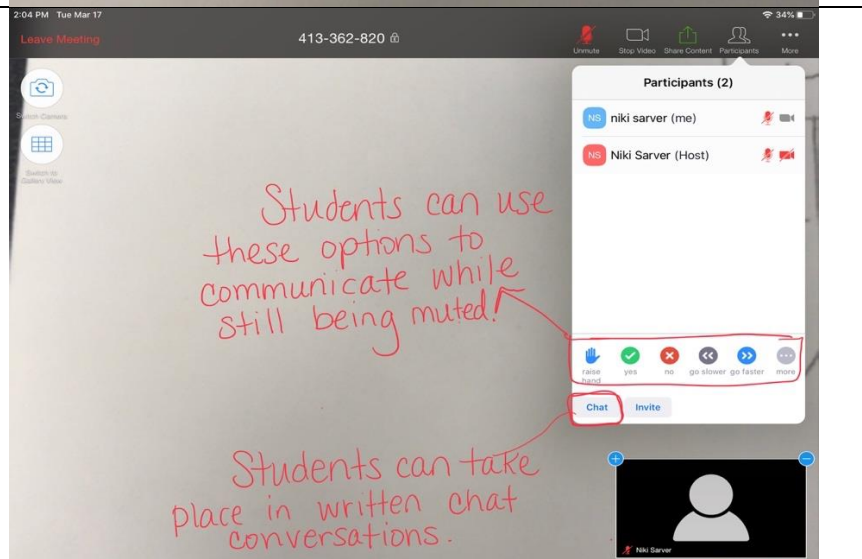
Screen, Photos, OneDrive, Whiteboard

*Teacher has control over screen sharing.

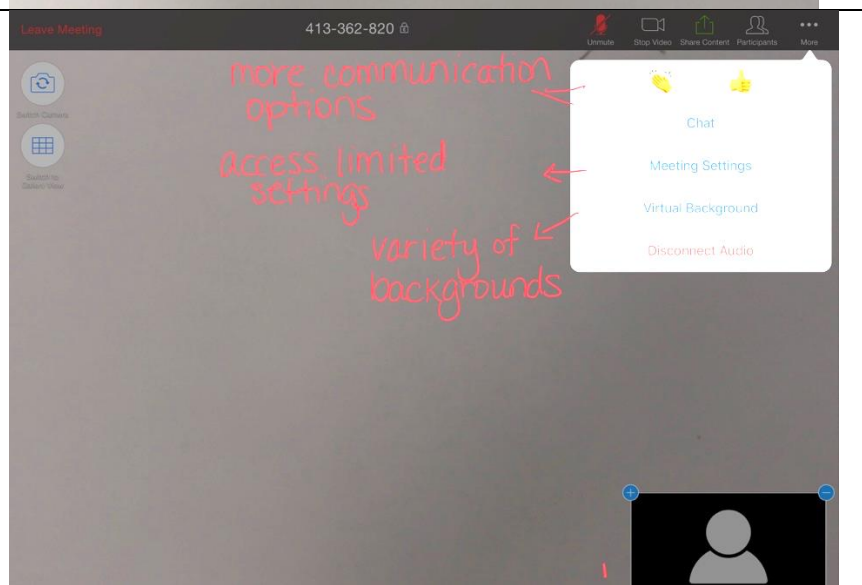
*Students should not be sharing screen without being asked by teacher.



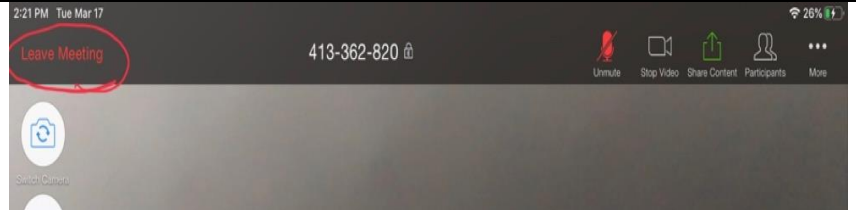
Under Participants, students can communicate with Teacher and participates without being Unmuted. Students can also access the Chat feature here. They can write anything to the teacher and other participants to see.



Under the '...More' option, students have a few more options. They can communicate with participants, modify limited amount of settings and set a virtual background.



If you need to leave a meeting before the host is ending it, choose Leave Meeting in the top left corner.



Students will be expected to act responsibly and respectfully during online meetings or they will be removed from meeting by the host teacher. Below are some suggested agreements for online meeting behavior. Your teacher will have more specific guidelines.

Essential Agreements for Live Learning Sessions

Be on time 	Make sure an adult is present 	Wait for teacher to start video call
Come prepared 		Mute microphone when not speaking
Communicate and collaborate respectfully with your classmates 	Be an active participant 	Exit live session when it is over

1:1 video conversations with students will be recorded

Virtual Learning Agreements

VIDEO & MIC OFF
Turn mic and video off until your teacher asks you to turn them on.

QUIET SPACE
Find a quiet learning space where you can sit up and listen.

PEN & PAPER
Bring a pen and paper to write notes.

SOUND PROBLEMS?
If your sound isn't working and your video is on, touch your ear.

MIC
Remember to turn your mic on to talk and mic off when you're done!

CHAT
Use the chat to alert when there is a problem if your mic or video is off.

